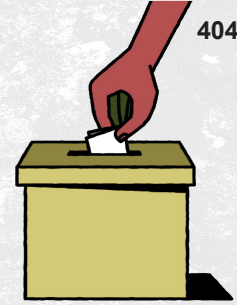


2022 General Local Elections



Fundraising Functions Quick Reference Sheet

This quick reference sheet helps candidates, financial agents, and electoral organizations understand fundraising functions and the campaign financing and election advertising rules under the [Local Elections Campaign Financing Act](#) (LECFA). A candidate is their own financial agent unless they appoint someone else.

A fundraising function is an event held by a candidate or an elector organization to raise money. This includes events held on behalf of a candidate or elector organization.

Refer to the [Guide to Local Elections Campaign Financing in B.C. for Candidates and their Financial Agents](#) and the [Guide to Local Elections Campaign Financing in B.C. for Elector Organizations and their Financial Agents](#) for more detailed information on fundraising function rules.

Sale of tickets

- Tickets sold for a fundraiser may only be purchased by eligible individuals and they cannot be reimbursed for the purchase of tickets. An organization is not permitted to purchase tickets.
 - An eligible individual is:
 - a resident of British Columbia, and
 - a Canadian citizen or a permanent resident
- The purchase of tickets by an eligible individual may or may not be a campaign contribution.
 - If an eligible individual purchases more than \$50 worth of tickets, it is a campaign contribution.
 - If an eligible individual purchases \$50 or less worth of tickets, it is not a campaign contribution.
 - The following information on eligible individuals for all ticket sales must be recorded for reporting purposes:
 - full name,
 - residential address,
 - amount of contribution, and
 - date of contribution.

Sale of property or services

- Income from the sale of property or services may be a campaign contribution. If property or services are bought at a price higher than the market value, the difference between the price paid and the market value is a campaign contribution.

Prohibited activities

- Lotteries, raffles, or other gambling activities are not permitted to raise campaign funds.

Received fundraising funds and income

- All campaign funds received at a fundraising function must be deposited into the campaign account.

Expenses

- All expenses for the fundraising function must be paid for with campaign funds from the campaign account.

Reporting requirements

- Keeping detailed records is one of the most important tasks to complete the reporting requirements under LECFA. If a financial agent has questions about the rules or what to record, contact Elections BC.
- Financial agents must record all fundraising functions details, including:
 - ticket purchases,
 - items donated for the function,
 - any items that are purchased for the function, and
 - any costs associated with the function.
- The following must be recorded for all campaign contributions made at the fundraising function, including monetary or in-kind contributions:
 - full name, residential address, and if different, mailing address of contributor,
 - date contribution was made, and
 - value of contribution.
- The following form will need to be included in the disclosure statement for each fundraising function held:
 - for candidates: [Form 4310 – Fundraising Function](#)
 - for elector organizations: [Form 4411 – Fundraising Function](#)