



PROVINCIAL VOTERS LIST REQUEST FORM - LOCAL GOVERNMENT

259
(22/03)

ELECTIONS BC
A non-partisan Office of the Legislature

PLEASE PRINT IN BLOCK LETTERS

Section 275 of the *Election Act* establishes that the provincial voters list may be used for municipal electoral purposes, and that a privacy policy must be approved by Elections BC for any organization accessing personal information. Section 76 of the *Local Government Act* establishes that a bylaw may be established to adopt the provincial voters list as the register of resident electors.

1. Has your local government submitted a privacy policy to Elections BC? A privacy policy template is available at: <http://elections.bc.ca/register-to-vote/the-provincial-voters-list/local-government-register-of-resident-electors/>. _____

2. If your local government has enacted a bylaw to adopt the provincial voters list as the register of resident electors, please indicate the bylaw name/number and date. _____

3. Will you be using VoterView? YES NO

4. Intended use of voters list – include the name and the date of the event (e.g. Oct. 2022 Local General Election, planning for Oct. 2022 elections, by-elections, assent vote, etc.). _____

5. Date required. Voters lists are available after the third Wednesday of each month. _____

6. Administrative Boundary Name (e.g. District of Sicamous, City of Surrey). _____

7. Determine which administrative area(s) will be included in the local government's electoral event.
List any Regional Districts, Municipalities and First Nation reserves that make up your administrative area for the electoral event.

For School Districts, or any special request, list the provincial electoral district(s) and voting areas that fall within the boundary of the identified area. A voting area is identified by a three letter electoral district code and a two to four character voting area code (e.g. ESM 029, NOI 088S).

8. Chief Election Officer Name: _____ Title: _____
Phone number: _____ Email address: _____

9. The password-protected voters list will be provided through a secure data download service. Please provide contact information for an authorized user to download the file.
Authorized user's name: _____ Title: _____
Phone number : _____ Email address: _____

Please provide a copy of the provincial voters list as noted above. I understand and accept the limitations on the permitted use of this information.

SIGNATURE	DATE (YYYY/MM/DD)
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Submit the completed form to:

Voter Services, Elections BC
Email: voterservices@elections.bc.ca
Fax: 250-387-3578 or Toll-free Fax: 1-866-466-0665
Mailing Address: PO Box 9275 Stn Prov Govt, Victoria B.C. V8W 9J6
Location: Suite 100 - 1112 Fort Street, Victoria

Questions?

Phone: 250-356-9325
Toll-free 1-800-661-8683 / TTY 1-888-456-5448
Email: voterservices@elections.bc.ca
Website: elections.bc.ca